

# Baker County Cultural Coalition Application & Grant Report

## Grant Deadlines: December 15 and May 15

Grants Applications are due December 15 for winter cycle, May 15 for spring cycle. If the date falls on a weekend, applications are due the Monday following.

Applications should be emailed (preferable) to: [bakercountycc@gmail.com](mailto:bakercountycc@gmail.com) or delivered to one of the Coalition Board Members by the deadline BCCC typically funds up to \$500 toward individual projects, however the coalition is authorized and may grant higher amounts for projects that suit priority strategies of the Baker County Cultural Plan.

Applications delivered or postmarked after the deadline will not be considered until the next grant cycle. BCCC will not provide continuation or additional funding to the same project in the same calendar year.

Please answer all questions on this form. Only projects that directly relate to and benefit Baker County will be considered.

Grant Reports are due October 31st following the grant award. Only one award per year per applicant, and successful applicants will not be eligible to apply for another BCCC grant until their grant report has been received.

**Date:**

**Name:**

**Address:**

**Contact Person:**

**Phone:**

**E-mail:**

**Amount requested:**

**Project Budget:**

**Category:** Arts \_\_\_\_\_ Heritage \_\_\_\_\_ Humanities \_\_\_\_\_

**Briefly answer all the following four questions. 500 Characters per question.**

1. Describe the project this grant will fund. (what, who, where, when).
2. How does this project meet the goals of the Baker County Cultural Plan? Baker County Cultural Plan is on the front page of Cultural Coalition website.
3. Describe who and how many people you expect this project will reach and benefit.

4. Complete the attached Budget Sheet

Expenses	CASH	InKind	BCCC GRANT
Salaries			
Volunteer Hrs (Inkind)			
Honoraria			
Travel Expenses			
Supplies & Materials			
Printing			
Equipment			
Facilities Rental			
Publicity			
Other (Specify)			
<b>Total Expenses</b>			

INCOME	CASH	InKind	Confirmed/Pending
BCCC GRANT			
Admissions/Fees			
Registrations (Estimate)			
Other Sources: Specify			
<b>Total Income</b>			

We have attached the grant report to the application for ease of use by having all documents in one easy to use form.

## Cultural Coalition Grant Agreement & Report Form

**1. Grant funds must be used by November 1st (reasonable written requests for an extension will be considered). A grant report is due to BCCC by November 1<sup>st</sup>.**

**Please use this form:**

**Grant Recipient Name:**

**Grant Recipient Address:**

**Primary Contact Name:**

**Primary Contact Phone:**

**Primary Contact email:**

**Grant Date & Amount Awarded:**

**Total Individuals Benefiting:** (How many individuals benefited from and/or participated in the project or program?)

**Grant Project Description (brief Summary)** (250 characters maximum)

**Grant Impact/Results** (1000 characters maximum)

### **Local Matching Funds**

Were any additional funds from the local community received to support this project? If so, please report the amount:

**List the names of local contributors** who provided matching funds.

(250 characters maximum, *example: Anytown Community Bank*)

**Grant reports may be emailed (preferred) to:** bakercountycc@gmail.com or hand delivered to a Cultural Coalition Board Member.

**Your organization will not be eligible for consideration of future grant funding until this report is received. Any unused portion of the grant must be returned to the Baker County Cultural Coalition.**

**2. All publicity, visual or oral, shall be accompanied by:** "This project is supported in part by a grant from the Baker County Cultural Coalition, funded by the Oregon Cultural Trust – investing in Oregon's arts, humanities and heritage."

**The Logotype of the Oregon Cultural Trust will be used on all printed material related to the project.** Electronic copies can be found on the Cultural Trust's website: [www.culturaltrust.org](http://www.culturaltrust.org). The link for the logo is:

<http://www.culturaltrust.org/tool-kits> **Your timely reporting is critical and appreciated.**